

	<h1>Information Bulletin</h1>	
US Army Corps of Engineers Engineer Research and Development Center	Topographic Engineering Center <i>U.S. Army 1999 Research & Development Organization of the Year</i>	November 8, 2001 Number 43-01

OFFICIAL

Claiming Correct Lodging Tax on Travel Voucher

When you are paying a higher lodging rate than authorized at your TDY location you must calculate the lodging tax to ensure you claim the correct amount. Only taxes on the maximum authorized lodging cost may be reimbursed.

This applies only when you choose to stay at a higher cost property, not when actual expense is authorized. (Terri Norman, Chief, Transportation Branch (217) 373-6708, (217) 373-6743 (fax))

Veterans Day 2001 Message

On November 11th, our nation pauses on Veterans Day to honor those American men and women who served our country in uniform this year, two short months after suffering the most horrific act of war in our country's history, it is only right that we pay tribute to those whose sacrifices and selfless service purchased for us the privileges of freedom, democracy, and unmatched opportunity that we enjoy in the United States--the greatest country on earth. From the first battle of the American Revolution through our ongoing war against terrorism, in conflicts that shook the foundation of civilization and in humanitarian missions that saved countless lives, or veterans provided the sword and shield that protected our nation.

Veterans Day also provides an opportunity for us to thank the soldiers serving in the Army today, continuing the great legacy of those veterans who marched before us. Your determination, your readiness, and your willingness to go where you are needed, when you are needed, are potent symbols of liberty, justice, and hope for freedom loving people the world over. The memory of our fallen comrades lost in the horrible and unprovoked acts of war against our nation on September 11th is a stark reminder that our forces today are, as always, on point for our nation.

Each day you serve, you voluntarily forego comfort and wealth. You face hardship and sacrifice in defending the Nation's security and spreading the blessing of democracy to others in countries around the world, from Korea to Kosovo. Your actions in a multitude of missions—humanitarian assistance, disaster relief, peacekeeping, warfighting—animate the Army core values: loyalty, duty, respect, selfless service, honor, integrity, and personal courage. Your service ensures we never fail in our nonnegotiable contract with the American people—to fight and win our nation's wars. You constantly amaze us with the strength of your dedication and your unwavering morale.

To all of you, whether far from home or here in the United States, thank you for your contributions and your countless sacrifices. It is an honor to serve with you, and we could not be

more proud of the great work you are doing. You carry on the legacy of valor and service that soldiers before you established.

And so on this day of reflection and tribute, our grateful nation thanks our veterans—those who made the ultimate sacrifice for freedom, those still serving, those no longer in uniform, young and old—for all they have done and continue to do for our great country.

We pledge to you our tireless efforts to ensure that the Army remains the world's preeminent warfighting land force, the most esteemed institution in the nation, and the most respected Army in the world.

**The Honorable Thomas E. White, Secretary of the Army,
and Gen. Eric Shinseki, Army Chief of Staff**

Patent Ceremony

A Patent Ceremony to recognize Brian Shannon, TR-A, for his invention "Method for Measuring Depths of a Waterway and for Determining Vertical Positions of a Waterborne Vessel" will be held Nov. 14 at 10 a.m. in Conference Rooms 2 and 3. Following the ceremony, refreshments will be served in the Snack Bar.

Commander's Mailbox

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, "ERDC Commander." Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

FOR THE DIRECTOR

JACKIE L. BRYANT
Public Affairs Office

U N O F F I C I A L

Humongous Coupon Books with GREAT Deals:

Entertainment 2002 Books are available for sale here at TEC for a short time. The cost is \$35. Coupons are good now thru Nov. 1, 2002. Call Sandy at 428-6700 or ICOM 2539 to get yours! Help support the Hayfield High School Band Program.

You'd Rather Stay Home and Eat

We have delicious Florida Oranges and Grapefruit available for sale with delivery in time for Holiday gift giving! The cost for a small box of Navel Oranges or Red Grapefruit is \$15 per box or a small box of mixed oranges and grapefruit is \$18. Call Sandy at 428-6700 or ICOM 2539. Thank you for your support!

Beautiful Life Holiday Wreaths and Garland

It's not too early to plan your Holiday decorations. Beautiful 26-inch fresh cut Balsam Wreath (\$18), 24-inch fresh cut Balsam Swag (\$14), 20-foot fresh cut Balsam Garland (\$25), 36"

Mailbox Swag (\$20) and a Brass Wreath hanger (\$5) are available. A gift box (wreath and brass hanger and shipment) is available for \$30. See or call Dick Marth Room 862/ICOM 2528 to place your order by COB Nov. 15, 2001. Payment is due on Nov. 15, 2001. Orders will be delivered to TEC during the week of Dec. 3, 2001. Proceeds benefit Boy Scout Troop 224.

Holiday Ornaments on Sale

White House Holiday Ornaments are now available for \$16. Each year the Civitan Club of Fairfax sells the White House Ornaments as our fund-raiser in support of projects for the mentally retarded and physically disabled. Locally, we support needs and events at the Northern Virginia Training Center and the Phillips School for Contemporary Education. A description and picture of this year's ornament can be found at-

<http://www.whitehousehistory.org/> and select "Ornaments". Order soon – our cache goes fast. Contact Joni Jarrett (Room 667) (703) 428-6840 ICOM 2543.